### zeppelin universität

zwischen Wirtschaft Kultur Politik

Version: March 2018

### **Compensation for disadvantages**

Prolonged illness during your studies? Studying with a handicap? Who can help?

## 1. For which illnesses/handicaps should I obtain further information on the compensation for disadvantages from the Examination Office?

In general, you should consult the Examination Office in case of all illnesses which can adversely affect your regular course of studies over a prolonged period of time. Here it is helpful to consult the Examination Office as early as possible so that an optimum solution can be found for you.

Examples of such illnesses are amongst other things chronic inflammatory bowel diseases, migraines, epilepsy, multiple sclerosis, psychiatric illnesses, prolonged infectious diseases, and injuries such as complicated hand fractures which limit your ability to do examinations.

## 2. Which possibilities does the Examination Office have when providing me with consultation on my studies?

Depending on the respective limitations, it may be expedient to apply for compensation for disadvantages (see below). Even if you have no possibility to obtain compensation for disadvantages, it may be expedient to obtain information on course enrolments, examination cancellations or holiday/sickness-related semesters.

#### 3. What is compensation for disadvantages, and how can I apply for it?

Compensation for disadvantages does not represent preferential treatment; but rather is intended to compensate for individual impairments. Students with disabilities or chronic diseases have a legal right to compensation for disadvantages during their studies and examinations. As compensation for disadvantages always has to be agreed upon individually and related to specific situations, there are no standardized measures.

It is possible to apply for compensation for disadvantages with an informal application submitted within the deadline to the Examination Office (for the attention of Ms. Mai). This application must contain a medical specialist's report or verification of a severe handicap which justifies compensation for disadvantages. You can find further important information regarding the submission of an application on System One ("Compensation for disadvantages").

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## 4. I am uncertain whether I am entitled to compensation for disadvantages. Who can help me?

In cases of doubt, it is definitely worth asking your Examination Office. Even an illness for which no compensation for disadvantages comes into question may make it necessary to obtain information on the further course of your studies at an early stage. The following applies: the earlier, the better.

#### 5. How does the EXAMINATION OFFICE treat my data?

The Examination Office treats the data with absolute confidentiality and shall not forward these on to third parties.

## 6. Which deadlines do I have to observe when applying for compensation for disadvantages?

- Deadline for applications for the spring semester: 31.01.
- Deadline for applications for the fall semester: 30.09.
- In exceptional cases, it is also possible to deviate from deadlines. Please ask the Examination Office as soon as this becomes relevant for you.

# 7. Which entities can I turn to in order to obtain further information on studying with illnesses/handicaps?

- System One: "Compensation for disadvantages"
- Examination Office: Sandra Mai: sandra.mai@zu.de
- The current Student Officer for Accessibility or your Student Diversity Officer